

## Monthly Meeting Agenda

The monthly meeting of the Ridgeville Park District Board of Commissioners will take place on Monday, October 16, 2023 at 7:00pm at the Ridgeville Park Community House (908 Seward St.). Meeting agendas and digital packets will be made available at [www.ridgeville.org/governance](http://www.ridgeville.org/governance) prior to the meeting.

- I. Call Meeting to Order 7:00pm
- II. Roll Call
- III. Citizen Comments
- IV. Approval of Minutes
  - a. September 14, 2023
- V. Approval of Bills
- VI. Approval of Petty Cash Expenditures
- VII. Monthly Reports
  - a. Executive Director (Rodas)
    - i. Program Director (Sallee)
  - b. Treasurer (Gibbs)
- VIII. Old Business
- IX. New Business
- X. Call of the Commissioners
- XI. Citizen Comments
- XII. Adjournment

## DRAFT

The Ridgeville Park District Board of Commissioners met on Thursday, September 14, 2023 for a public hearing for the purpose allowing the public to make comments and ask questions regarding 2023/2024 Appropriation Ordinance. The public hearing began at 6:45 pm followed immediately by the monthly board meeting. The monthly meeting of the Ridgeville Park District Board of Commissioners took place on Thursday, September 14, 2023 at 7:00 pm at the Ridgeville Park Community House (908 Seward St). Meeting agendas and digital packets were made available at [www.ridgeville.org/governance](http://www.ridgeville.org/governance) prior to the meeting.

Commissioners Present: Diana Anton, Matthew Mitchell (President), Michael (Mick) Morel (Vice President)

Commissioners Absent: Amanda DePalma, Shawn Jones

Also Present: Gerald Gibbs (Treasurer), Marlon Rodas (Director of Parks and Recreation), Natalie Sallee (Program Director), Charles Valente (Attorney)

Citizens: Jacy Herman (REDI Committee)

President Matthew Mitchell called the public hearing to order at 6:45 pm.

### Citizen Comments on Appropriation Ordinance:

There were no comments at this time.

President Matthew Mitchell called the board meeting to order at 7:00 pm.

### Roll Call

Diana Anton: present

Amanda DePalma: absent

Shawn Jones: absent

Matthew Mitchell: present

Mick Morel: present

### Citizen Comment Part 1:

There were no comments at this time.

### Approval of Minutes:

**Motion #1:** Mick Morel moved to approve the minutes from the August 10, 2023 board meeting. Matthew Mitchell seconded the motion. All were in favor. The motion passed unanimously.

### Approval of Bills:

Abi Leveille and Maricar Fernandez prepared and shared with Commissioners prior to the meeting: "Ridgeville Park District- General Account Bills Summary September 14, 2023" and "Ridgeville Park District- General Account Bills Detailed Report September 14, 2023." Marlon Rodas noted, among other items: faster internet service, janitorial service went through a change of staffing with good results, and *Sunrise Tree Care* for a large branch removal at Kamen. Another branch removal is being discussed with Sunrise. A discrepancy was noted between the Bills Summary and the Bills Detailed Reports.

**Motion #2:** Mick Morel moved to approve payment of September 2023 bills in the amount of \$66,504.94 (according to Bills Detailed Report). Matthew Mitchell seconded the motion. All were in favor. The motion passed unanimously.

Approval of Petty Cash Expenditures:

Abi Leveille and Maricar Fernandez prepared and shared with Commissioners prior to the meeting: "Ridgeville Park District Petty Cash Summary September 14, 2023" and "Ridgeville Park District Petty Cash Details September 14, 2023." Gerry Gibbs noted two petty cash reports for two separate accounts. Marlon Rodas noted, among other items: *Chamber of Commerce* for MashUp.

**Motion #3:** Mick Morel moved to approve payment of September 2023 petty cash expenditures in the amount of \$750.00. Matthew Mitchell seconded the motion. All were in favor. The motion passed unanimously.

**Motion #4:** Mick Morel moved to approve payment of September 2023 petty cash expenditures in the amount of \$651.40. Matthew Mitchell seconded the motion. All were in favor. The motion passed unanimously.

Monthly Report offered by Marlon Rodas, Executive Director of Parks and Recreation:

Rodas acknowledged the maintenance crew and the great work they've been doing. The Bienenstock natural play equipment has been delivered and will be installed, piece by piece, throughout this year. One piece was installed at Reba Park. QR codes were applied on the Ridgeville trucks which take people to the RPD website. Broken equipment at Brummel was repaired. AYSO started last week with 225 kids. New Office Manager, Maricar Fernandez, started last week. She will also take over the Corporate Secretary position for the board next month.

Monthly Report offered by Natalie Sallee, Program Director:

- Summer Wrap-Up:
  - Camps: Camps concluded at the end of July, mini partner camps concluded at the end of August. Some mini camps were canceled due to low registration.
  - Sports: All sports programs went very well, some were extended into August due to poor air quality that caused cancellations earlier in the summer.
  - Youth Grow Team: Laura Downey provided a report in the Board Packet. They have stocked up the Evanston Community Fridges around town with fresh produce. Scavenger hunts around Ridgeville Park were created. Sallee expressed gratitude for all the great work done by the team.

- Theater and Concerts: RPD hosted 4 weekends of theater performances, dance companies, and 7 concerts in July/August. Some were canceled and rescheduled due to weather. All were very well attended.
- Miscellaneous Events: Pep Fest, Purple Line Adventure Play, 4th of July Games, starlight movies/concerts, Reba Place block party, and EPL readathon.
- Studio 908 and Partner Programs: Fall session has begun, almost all classes are running. Prorated registrations are being offered.
- Half-Day Workshops: We are partnering with a group called SWHET Sports to offer sports camps on the D65 half days. Victoria Livingston will carry on Jacy Herman's legacy of running half-day Maker's Workshops.
- Bike the Ridge: Sun, Oct 1 (9am-1pm) featuring School of Rock and local vendors.
- Fall Frenzy: Ridgeville Park, Oct 19 (4-6pm), vendors, Firehouse Grill food.

Monthly Report offered by Gerry Gibbs, Treasurer:

Gerry Gibbs shared that he and Marlos Rodas finalized the budget. He also discussed the following documents:

1. "Ridgeville Park District (RPD) Treasurer's Board Meeting Report (prepared by Gerry Gibbs) September, 2023,"
2. "RIDGEVILLE PARK DISTRICT - APPROPRIATIONS LEDGER BY GROUPINGS as of 08/31/2023 for Fiscal Year Ending June 30, 2024," and
3. "RIDGEVILLE PARK DISTRICT Statement of Revenue and Appropriation Disbursements / Expenditures as of 08/31/2023 for Fiscal Year Ending June 30, 2024."

Final reports are being gathered to be offered to the auditor. The board is urged to pass the Appropriations Ordinance later in tonight's meeting. Gibbs discussed two proposed motions which will be acted upon later in the meeting, one concerning the transfer of funds and the other concerning the Treasurer's salary.

Monthly Report offered by the Racial Equity, Diversity & Inclusion (REDI) Committee:

Jacy Herman noted that the REDI committee has not met recently and has been waiting for the board to follow through on the parameters of the Equity Charter, requiring one board member and one staff member to participate in the REDI committee. She noted that the REDI committee has not received any updates on how to better the relationship and increase the communication between the REDI committee and the board. The Equity Charter is posted on the website. Over the past 3 years that the board has invested into equity work with an equity consultant, some work has been accomplished but there is a lot of work that has yet to be addressed. The committee was hoping to see plans for yearly equity trainings, metric collection, and establishing how the Equity Lens is going to be used throughout RPD's operations, yet those things have not yet come together. Herman expressed discontent and frustration with the Exec Director hiring process. Matthew Mitchell reviewed how the hiring process was made public knowledge for many months with clear steps and timeline being followed. Herman added that although the renewal of Aisha Bell Robinson's equity contract is on the agenda for tonight, Robinson had not been contacted since June and has not been updated on next steps. Herman read the following statement: "On May 12, 2021 Ridgeville Park District passed an equity charter that required the formation of a Racial Equity, Diversity, and Inclusion (REDI) Committee. While we are proud of

the work this committee has done over the past years, as members of the Ridgeville Park District's REDI (Racial, Equity, Diversity, and Inclusion) Committee, we no longer believe that Ridgeville Park District is moving forward in good faith with its equity charter. We are unwilling to provide cover for the RPD Board of Commissioners lack of attention to the equity charter, and we no longer believe that there is value in our continued participation. Because of this, we, Andrew Wymer, Mark Karlin and Jacy Costa Herman, are resigning from the Ridgeville Park District REDI Committee, effective immediately, and asking the residents of the Ridgeville Park District to hold the Ridgeville Park District Board of Commissioners Matthew Mitchell, Mick Morel, Diana Anton, Amanda DePalma, and Shawn Jones accountable to the values which we had hoped were enshrined in the RPD equity charter. We do so in the hope that Ridgeville Park District will renew its commitment to doing the hard work of becoming a more equitable municipal body and placing equity at the heart of its mission."

#### Old Business:

There was no Old Business to discuss at this time.

#### New Business:

- **(FOR ACTION) Discuss/Approve Appropriation Ordinance 2023/2024 (Rodas)**

The board reviewed the documents, "RIDGEVILLE PARK DISTRICT SUMMARY Tentative Budget - Fiscal Year Beginning July 1, 2023 - Ending June 30, 2024" (including General Fund Line Items, Recreation Fund Line Items, Capital Projects Line Items, and Exhibit A) and "AN ORDINANCE."

**Motion #5:** Mick Morel moved to approve the Appropriation Ordinance 2023/2024 as written. Matthew Mitchell seconded the motion. Discussion: Charles Valente noted the section 3 heading "Amount Appropriated for 2021-2022" should read "2022-2023" and the heading "Amount Appropriated for 2022-2023" should read "2023-2024." With that amendment considered, the board voted. Roll call vote: Anton yes, DePalma absent, Jones absent, Morel yes, Mitchell yes. The motion passed unanimously.

- **(FOR ACTION) Discuss/Approve Contract Renewal with Bella Consulting Group, LLC (Mitchell)**

**Motion #6:** Matthew Mitchell moved to approve the contract renewal with Bella Consulting Group, LLC in the amount of \$10k for the upcoming budget year. Diana Anton seconded the motion. Discussion: Mitchell noted that Herman's anger and statement was not expected at tonight's meeting. Mitchell and Marlon Rodas spoke with Aisha earlier in the summer about renewing the contract. Mitchell proposed processing the situation concerning the REDI committee and giving Rodas some direction about where to go with this situation and with the equity consultant. As of this evening, we have a REDI committee with no members. Valente suggested thinking about what the REDI committee could and should do and have a fresh start. Marlon and Sallee were both interested in working with Robinson and renewing the contract. All were in favor. The motion passed unanimously.

- **(FOR ACTION) Discuss/Approve Purchasing a Kubota for \$29,874 (Rodas)**

This items was not discussed at this time.

- **(FOR ACTION) Motion to Implement Treasurer's Salary (Rodas)**

**Motion #7:** Mick Morel moved to direct and authorize the Executive Director to implement the budgeted Treasurer's salary (\$10,300) in the payroll system. Diana Anton seconded the motion. All were in favor. The motion passed unanimously.

- **(FOR ACTION) Motion to Transfer Funds for Capital Projects (Rodas)**

**Motion #8:** Diana Anton moved to direct and authorize the Treasurer to transfer \$40,000 of unappropriated surplus from the Recreation Fund to the Capital Projects Fund to be applied in the amount of \$5,000 to the purchase of the Kubata equipment and \$35,000 to the Performance Stage project. Mick Morel seconded the motion. Discussion: Marlon explained the idea of creating a performance stage for the RPD concerts with roof and lighting as a permanent feature on the corner of Ridge and South Blvd. The stage could extend the concert season and would decrease set-up/tear-down work for the maintenance crew. All were in favor. The motion passed unanimously.

Call of the Commissioners:

- Anton: passed
- DePalma: absent
- Jones: absent
- Mitchell: passed
- Morel: passed

Citizen Comment Part 2:

There were no comments at this time.

Adjournment:

**Motion #9:** Matthew Mitchell moved to adjourn the meeting. All were in favor. The meeting was adjourned at 7:54 pm.

Respectfully submitted,  
Julie Larson, Minute Taker

10/13/23

Ridgeville Park District - General Account  
Bills Summary  
October 12, 2023

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	<u>TOTAL</u>
ADP Payroll Processing Acct.#00060-052985	-649.55
Annuvia	-299.98
AT&T U-Verse #117-052-202	-77.82
AT&T U-Verse #117-052-204	-62.82
AT&T a/c 869-5640	-2,391.96
Bozeman Construction	0.00
CITGO	-635.04
City of Evanston Water Department	-346.78
COMCAST	-240.99
ComEd a/c 152-137-3009	-47.04
ComEd a/c 158-313-2031	-7.79
ComEd a/c 303-349-2002	-223.51
ComEd a/c 303-360-1001	-88.58
ComEd a/c 311-727-0008	-69.11
Evanston Lumber Co.	-147.80
Evanston Organics	72.00
Graybar Financial Services	-358.46
Great America	-105.84
Hinckley Springs-DS Waters Company	-105.38
Illinois Labor Law Poster Service	-192.00
Illinois Municipal Retirement Fund (IMRF)	-1,286.21
Illinois Secretary of State	-10.00
Illinois State Police	-180.00
Jackson, Kristen	-840.00
Jacover, Shama	-95.00
John McHugh & Friends	-400.00
Kuzma, Margaret*	-169.00
Language in Action	-46.00
Lemoi Ace Hardware	-129.93
Local Government Health Plan CMS	-5,646.00
National Awards	-524.00
Nicor Gas a/c 30-47-90-9630 4	-62.16
Nicor Gas a/c 31-03-84-0000 3	-52.68
Nicor Gas a/c 91-71-84-0000 4	-57.21
Roberts, Jennifer	550.00
Russo Power Equipment	-54.50
Sharon Stolz	-122.00
Stratus Building Solutions of Chicago - N	-1,366.00
Verizon Wireless	-161.68
Walker, Thelma	-60.00
Weber, Maggie	150.00
TOTAL	<u><u>-16,540.82</u></u>

Ridgeville Park District - General Account

**Bills Detailed Report**

October 12, 2023

10/13/23

Num	Name	Memo	Amount
<b>2010 · A/P-Corporate</b>			
	ADP Payroll Processing Acct.#00...	CA22: Payroll Processing	-649.55
	Annuvia	CA06: AED Management Program Renewal	-299.98
DEBIT	AT&T U-Verse #117-052-202	CA05: Fast Speed Internet: Acct #117-052-202	-77.82
DEBIT	AT&T U-Verse #117-052-204	CA05: Fast Speed Internet: Acct #117-052-204	-62.82
	AT&T a/c 869-5640	CA05: Landline Acct #84786956402110	-2,391.96
VOID CHECK 5848	Bozeman Construction	CA13 a/p: VOID CHECK 5848	7,073.72
	Bozeman Construction	CA13: 908 Seward Front Door Replacement	-7,073.72
DEBIT	CITGO	RA12: Gas Invoice: 92428423	-635.04
	City of Evanston Water Department	CA05- Water-Acct.#09090800-00	-346.78
DEBIT	COMCAST	CA05: Internet@ 1111 South Blvd: Account #8771 10 135 1142175	-240.99
DEBIT	ComEd a/c 152-137-3009	CA05: Electric@ 1w Calley	-47.04
DEBIT	ComEd a/c 158-313-2031	CA05: Electric@ 141 Elmwood Ave	-7.79
DEBIT	ComEd a/c 303-349-2002	CA05: Electric@ 908 Seward	-223.51
DEBIT	ComEd a/c 303-360-1001	CA05: Electric@ 1111 South Blvd.	-88.58
DEBIT	ComEd a/c 311-727-0008	CA05: Electric@ 1115 South Blvd.	-69.11
	Evanston Lumber Co.	CA13: Supplies Acct: RIDPAR	-147.80
Credit 5878	Evanston Organics	RA14 - Voided check 5878	72.00
	Graybar Financial Services	CA06 - Yealink phone system	-358.46
	Great America	CA05: Phone	-105.84
	Hinckley Springs-DS Waters Co...	CA06: Office Water Acct# 1651 5872 5335 83	-105.38
	Illinois Labor Law Poster Service	CA06 - Labor Law Posters	-192.00
DEBIT	Illinois Municipal Retirement Fun...	C222: SEPT 2023 Deposit	-1,286.21
	Illinois Secretary of State	RA24 - Annual Report	-10.00
	Illinois State Police	CA06: INV#20230801087 Cost Ctr# 01087 Criminal Background Check	-180.00
	Jackson, Kristen	C105 - Refund for 2 registrations	-840.00
	Jacover, Shama	RA34 - Refund for Sports Camp	-95.00
	John McHugh & Friends	RA23 - Guest Artist for Fall Frenzy	-400.00
	Kuzma, Margaret*	C105 - Refund for cancelled class	-169.00
	Language in Action	RA24: Spanish Lessons	-46.00
	Lemoi Ace Hardware	CA13: Acct# 181700	-129.93
	Local Government Health Plan C...	CA08: Employee Health Insurance September	-5,646.00
	National Awards	RA23: Banner & Magnetic Signs	-524.00
DEBIT	Nicor Gas a/c 30-47-90-9630 4	CA05: Gas@ 908 Seward St. Rear House - AUGUST	-62.16
DEBIT	Nicor Gas a/c 31-03-84-0000 3	CA05: Gas@ 908 Seward St.	-52.68
DEBIT	Nicor Gas a/c 91-71-84-0000 4	CA05: Gas@ 1115 S. Blvd	-57.21
VOID Ck# 5868	Roberts, Jennifer	C105 Refund - New check issued	550.00
	Russo Power Equipment	RA12: Acct # 1009597 inv#PSI20019482	-54.50
	Sharon Stolz	C105 - Refund for class registration	-122.00
	Stratus Building Solutions of Chic...	CA13 Routine Janitorial for SEPT & OCT	-1,366.00
	Verizon Wireless	CA05: Acct# 980513682-0001: Inv #9944639551	-161.68
	Walker, Thelma	C105 - Refund for Cancelled Class	-60.00
VOID 5803	Weber, Maggie		150.00
Total 2010 · A/P-Corporate			-16,540.82
<b>C222 · IMRF (Paid by Employee)</b>			
DEBIT	Illinois Municipal Retirement Fun...	Employee Contribution for Rodas, Cruz, Fernandez, Lopez & Sallee	1,065.92
Total C222 · IMRF (Paid by Employee)			1,065.92
<b>C105 · Program Revenue</b>			
	Jackson, Kristen	Refund for Theodore Lewellen reg.	420.00
	Jackson, Kristen	Refund for August Lewellen reg.	420.00
	Kuzma, Margaret*	Refund for cancelled class	169.00
VOID Ck# 5868	Roberts, Jennifer	Credit for voided check, lost in mail, new check issued out of C105	-550.00
	Sharon Stolz	Refund for class reg.	122.00
	Walker, Thelma	Refund - Cancelled Class	60.00
Total C105 · Program Revenue			641.00
<b>RA23 Program Supplies</b>			
	John McHugh & Friends	Guest Artist for Fall Frenzy	400.00
	National Awards	Inv#14790 Banner Fall Frenzy & Bike the Ridge	452.00
	National Awards	Inv#14748 Magnetic Signs	72.00
VOID 5803	Weber, Maggie	VOIDED check due to cancellation - School of Rock Performance	-150.00
Total RA23 Program Supplies			774.00
<b>RA24 Partner Programs</b>			
	Illinois Secretary of State	Annual Report	10.00



Ridgeville Park District - General Account

**Bills Detailed Report**

October 12, 2023

10/13/23

Num	Name	Memo	Amount
	Language in Action	Spanish lessons for Kids Session I-B (AUG 15 - SEPT 5)	46.00
Total RA24 Partner Programs			56.00
<b>CA05 · Utilities</b>			
DEBIT	AT&T U-Verse #117-052-202	Fast Speed Internet   Account #117-052-202	77.82
DEBIT	AT&T U-Verse #117-052-204	Fast Speed Internet   Account #117-052-204	62.82
	AT&T a/c 869-5640	Office Phone Lines 8/26-9/25 847869564007	2,391.96
	City of Evanston Water Department	Water Meter Reading 09/01/2020	346.78
DEBIT	COMCAST	Account #8771 10 135 1142175 - 9/18-10-17	240.99
DEBIT	ComEd a/c 152-137-3009	1w Calley Service: SEPT	47.04
DEBIT	ComEd a/c 158-313-2031	141 Elmwood Ave. Service: August	7.79
DEBIT	ComEd a/c 303-349-2002	908 Seward Service : AUGUST	223.51
DEBIT	ComEd a/c 303-360-1001	1111 South Blvd. Service: AUGUST	88.58
DEBIT	ComEd a/c 311-727-0008	1115 South Blvd. Service: AUGUST	69.11
	Great America	Avaya Phones for Office	105.84
DEBIT	Nicor Gas a/c 30-47-90-9630 4	Gas@ 908 Seward St Rear House - AUGUST	62.16
DEBIT	Nicor Gas a/c 31-03-84-0000 3	Gas@ 908 Seward St.: AUGUST	52.68
DEBIT	Nicor Gas a/c 91-71-84-0000 4	Gas@ Kamen Field House- August	57.21
	Verizon Wireless	Invoice #9944639551 Cell Phone Monthly Charges for Sallee	161.68
Total CA05 · Utilities			3,995.97
<b>CA06 · Office Supplies &amp; Expenses</b>			
	Annuvia	AED Program Management renewal annual	299.98
	Graybar Financial Services	Yealink phone system w/ accs	358.46
	Hinckley Springs-DS Waters Co...	Office Water Acct# 1651 5872 5335 83	105.38
	Illinois Labor Law Poster Service	Labor Law Posters	192.00
	Illinois State Police	Background checks inv#20230801087	180.00
Total CA06 · Office Supplies & Expenses			1,135.82
<b>CA08 · Employee Health Insurance</b>			
	Local Government Health Plan C...	Rodas, Marlon	1,504.00
	Local Government Health Plan C...	Cruz, Marcos	1,319.00
	Local Government Health Plan C...	Sallee, Natalie	1,319.00
	Local Government Health Plan C...	Lopez, Felipe	1,504.00
Total CA08 · Employee Health Insurance			5,646.00
<b>CA13 · Building Maintenance &amp; Repair</b>			
	Bozeman Construction	908 Seward Front Door Replacement Labor - reissued check	7,073.72
	Evanston Lumber Co.	Inv#126929 WOOD	147.80
	Lemoi Ace Hardware	Inv# 287106 - SPRYPNT 2X GLS BRLT BLUE	31.96
	Lemoi Ace Hardware	Inv# 287171 - LYSOL & KEY	18.43
	Lemoi Ace Hardware	Inv# 287203 - TAP, BATTERIES, SUPER GLUE,	57.78
	Lemoi Ace Hardware	Inv# 287412 - KEY	21.76
	Stratus Building Solutions of Chic...	Janitorial Service for SEPT	683.00
	Stratus Building Solutions of Chic...	Janitorial service for October	683.00
Total CA13 · Building Maintenance & Repair			8,717.45
<b>CA13a/p · Building Maintenance &amp; Repair*</b>			
VOID CHECK 5848	Bozeman Construction	VOID CHECK #5848, CHECK LOST IN MAIL	-7,073.72
Total CA13a/p · Building Maintenance & Repair*			-7,073.72
<b>CA22 · Payroll Processing Expense</b>			
	ADP Payroll Processing Acct.#00...	Processing Charges for 09/01/2023	493.80
	ADP Payroll Processing Acct.#00...	Workforce Now - HR Assist	155.75
Total CA22 · Payroll Processing Expense			649.55
<b>IA19 · III. Municipal Retirement Fund</b>			
DEBIT	Illinois Municipal Retirement Fun...	Employer Contribution for Rodas, Cruz, Fernandez, Lopez & Sallee	220.29
Total IA19 · III. Municipal Retirement Fund			220.29
<b>RA12 · Vehicle Maintenance &amp; Repair</b>			
DEBIT	CITGO	Gas - SEPT 2023	635.04
	Russo Power Equipment	Inv# PSI20019482 Inspection Fee	54.50

10/13/23

Ridgeville Park District - General Account

**Bills Detailed Report**

October 12, 2023

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<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
Total RA12 · Vehicle Maintenance & Repair			689.54
<b>RA14 · Playground Maintenance Mat.</b>			
Credit 5878	Evanston Organics	Credit for voided check #5878 for Playground Mulch - Safe T Mat Certifi...	-72.00
Total RA14 · Playground Maintenance Mat.			-72.00
<b>RA34 · Program Wages</b>			
	Jacover, Shama	Refund for Sports Camp	95.00
Total RA34 · Program Wages			95.00
<b>TOTAL</b>			<b>0.00</b>

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10/13/23

Ridgeville Park District  
Petty Cash Summary  
October 12, 2023

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	<u>TOTAL</u>
Amazon.com	-1,490.46
APPLE, INC.	-9.99
Dengeo's	-77.68
Dunkin - Baskin Robbins	-47.39
Evanston Organics	-181.00
FedEx	-34.17
GoDaddy	-71.88
Home Depot	-252.56
Lurvey Landscape Supply	-82.00
Office Depot	-104.57
VistaPrint	-36.11
<b>TOTAL</b>	<b><u><u>-2,387.81</u></u></b>

10/13/23

**Ridgeville Park District**  
**Petty Cash Details**  
 October 12, 2023

Num	Name	Memo	Amount
<b>2030 · A/P-Petty Cash - Debit</b>			
DEBIT	Evanston Organics	RA14: MULCH	-72.00
DEBIT	Dunkin - Baskin Robbins	CA10 - Breakfast for Auditors	-47.39
DEBIT	Evanston Organics	RA14: MULCH	-72.00
DEBIT	Dengeo's	CA13 - LUNCH FOR AUDITORS	-77.68
DEBIT	Office Depot	CA06: Dry Erase Boards, Magnets, Jumpdrive, Command hooks	-104.57
DEBIT	FedEx	RA23 - FedEx shipping for mixer	-34.17
DEBIT	Amazon.com	CA13 - Hole Saw for Maintenance	-16.99
DEBIT	Amazon.com	CA06 - Natalie's Laptop	-999.00
DEBIT	Amazon.com	RA23 - lights, bags board & decal	-188.40
DEBIT	Amazon.com	RA23 & CA13 - bean bags, jenga, rat traps & poison	-286.07
DEBIT	VistaPrint	CA06 - business cards for Mari	-36.11
DEBIT	APPLE, INC.	CA06: iCloud Storage	-9.99
DEBIT	Home Depot	CA13: Concrete and supplies	-252.56
DEBIT	Lurvey Landscape Supply	RA23 - Pumpkins for Fall Frenzy	-82.00
DEBIT	GoDaddy	CA06: Microsoft 365 Email Essentials	-71.88
Total 2030 · A/P-Petty Cash - Debit			-2,350.81
<b>RA23 Program Supplies</b>			
DEBIT	FedEx	FedEx shipping for mixer for tech support in sweetwater	34.17
DEBIT	Amazon.com	Lights, Bags board & decal	188.40
DEBIT	Amazon.com	bean bags, jenga	124.52
DEBIT	Lurvey Landscape Supply	Pumpkins for Fall Frenzy	82.00
Total RA23 Program Supplies			429.09
<b>CA06 · Office Supplies &amp; Expenses</b>			
DEBIT	Office Depot	office supplies:dry erase boards, magnets, jumpdrives, command hooks	104.57
DEBIT	Amazon.com	Natalie's Laptop	999.00
DEBIT	VistaPrint	Business cards for Mari	36.11
DEBIT	APPLE, INC.	iCloud Storage September	9.99
DEBIT	GoDaddy	Annual Microsoft 365 Email Essentials	71.88
Total CA06 · Office Supplies & Expenses			1,221.55
<b>CA10 · Auditing Expense</b>			
DEBIT	Dunkin - Baskin Robbins	Breakfast for Auditors	47.39
DEBIT	Dengeo's	LUNCH FOR AUDITORS	77.68
Total CA10 · Auditing Expense			125.07
<b>CA13 · Building Maintenance &amp; Repair</b>			
DEBIT	Amazon.com	Hole Saw for maintenance	16.99
DEBIT	Amazon.com	rat traps & poison	161.55
DEBIT	Home Depot	80lb & 50lb Concrete, Filter, Tarp, sander, & gravel	252.56
Total CA13 · Building Maintenance & Repair			431.10
<b>RA14 · Playground Maintenance Mat.</b>			
DEBIT	Evanston Organics	MULCH	72.00
DEBIT	Evanston Organics	MULCH	72.00
Total RA14 · Playground Maintenance Mat.			144.00
<b>TOTAL</b>			<b>0.00</b>

Date: 10/06/23

To: Board of Commissioners

From: Marlon Rodas

Subject: Monthly Report

- The maintenance crew has been busy preparing parks for the fall and our fall events including Bike the Ridge, Latinx Heritage Month Celebration and Fall Frenzy.
- I have applied for Ridgeville Park District to become a KABOOM! partner. KABOOM! is a national nonprofit that works to end play space inequity for good. I have been fortunate enough to work on two builds at previous park districts working with over 200 volunteers and building an entire playground in one day. You can find more information here <https://kaboom.org/about>. I have completed an initial first interview after the application submission.
- Our Kubota vendor assured me that we will have our Kubota in hand by the end of this month.
- I have informed our Decennial Committee members that we plan on meeting prior to November's Board meeting. Please let me know if this works for the board.
- Youth in the parks ended in mid September. Thank you to all of the hard work our team does keeping our parks and patrons safe throughout the summer.
- We have received new phones from AT&T and staff has received training.
- I will be attending the IAPD Legal Symposium in November. This Symposium is important and will dive into topics such as Labor Laws, PTELL Changes, Key Legislative Issues that may impact us and Legal issues dealing with Social Media in local government.
- We procured a \$150 gift card from Lurvey Home and Garden which helped in the purchase of hay and pumpkins for Fall Frenzy. I would like to delve deeper into sponsorship/partnership opportunities here at Ridgeville going forward.

Date: October 13, 2023  
To: Board of Commissioners  
From: Natalie Sallee  
Subject: Monthly Report

### **Bike the Ridge**

We hosted Bike the Ridge events on October 1<sup>st</sup>. It was a beautiful day with great turnout, as always, from the community. We recently purchased a cornhole game and giant Jenga, both were a hit! School of Rock did a fantastic job. We had some trouble with our new mixer, so we started the concert a bit late and ran a bit longer than planned. The mixer has since been returned to Sweetwater for repair. The food trucks did well and seemed busy the whole morning and afternoon. All in all, it was another excellent event. Thanks to Mike Miro and all involved in coordinating.

### **Fall Frenzy**

Fall Frenzy will take place at Ridgeville Park on October 19<sup>th</sup> from 4-6pm. John McHugh & Friends will perform from 4:30-6pm. They are a country/folk band. We will offer pumpkin painting, a candy scavenger hunt, and arts & crafts. Firehouse Grill is joining us with pizza, wings, and beverages. This is typically a pretty popular event, so we're looking forward to a good crowd.

### **Flannel Fest**

We are gearing up for a new event called Flannel Fest. This event will be held at Ridgeville Park on November 10<sup>th</sup> from 6-8pm. Marlon has secured beer commitments from three local breweries. We'll offer \$20 cups for folks age 21+. This event will feature two fire pits, games, and food from Firehouse Grill. I am also looking into booking a musician to play jazz guitar. I'm really looking forward to this event and I hope to see you all there!

### **Half-Day Workshops**

We started our half-day workshops with a full-day workshop on October 4<sup>th</sup>. Victoria Livingston is offering an arts & crafts workshop on these days and Vince Martinez is assisting. The first workshop was sold out, and the workshops for the rest of the year are just about full. The next workshop will be November 1<sup>st</sup>. We were partnering with SWHET Sports to offer sports workshops on the school improvement days, as well, but they did not get enough registration to run. We have canceled those programs for the year, and we are looking into an afterschool sports program instead.

### **Studio 908 Fall Session I & II/Garden2Table**

The Fall I Session of classes has come to an end, and we begin Fall II the week of October 22<sup>nd</sup>. Registration is looking good so far. We are offering 20+ classes again and I anticipate that most will run. Garden2Table is also wrapping up. The class will begin cleaning the beds and covering them with straw. Laura Downey is working with volunteers to close up Elks Park Community Garden, too.

**New Partner Programs**

With Little Beans closing, we are acquiring a few new classes from Fit4Mom. I expect that we will be getting more calls from other groups who taught in that space previously. We also welcome two new square-dancing troupes who will be running their programs at the Community House twice a month.

**NOTABLE ACTIVITY:**

The Cook County Clerk had the Treasurer verify the Tax Year 2022 Levy information with tax rates in the County's database – an annual task normally done in June. This is typically the sign tax bills are soon to be mailed to taxpayers and is consistent with the announcement two months ago that they'd be issued by November 1 with a due date of December 1. Delays from June are due to the delays starting at the Assessor's office which filtered through the Board of Review and Clerk's offices. This is the second consecutive year of significant delays in receiving property tax revenues. Distributed with this report is a copy of the Cook County Levy report. It shows the full, requested amount in the Ordinance was extended after applying the PTELL rules. Analysis shows that less than \$2,000 was 'left on the table'. Said another way, the Ordinance could have requested a bit more tax revenue before being reduced by the PTELL calculation. The difference is 0.2% of the Levy total – meaning the Board did a good job passing an Ordinance that maximized the available tax revenue.

Sikich, the auditors and preparers of the ACFR (to be presented at either the November or December board meetings), performed their on-site visit on September 21. The Treasurer and office staff answered their questions and provided requested documents – the typical process. Sikich also requested info from the District's attorney as part of their review. Commissioners should have received questionnaire documents from Sikich. IT IS VITAL COMMISSIONERS PROMPTLY COMPLETE AND RETURN THE PAPERWORK to Sikich so the audit results are not delayed.

**MONTHLY REPORTS / KEY INDICATORS:**

The Appropriations Ledger, showing expenditures through the end of September is distributed with this narrative. Also included is the report of Revenue and Appropriations. The Revenue report is of limited utility for measuring conformity with budget plans since no revenue budget is yet in place for the current fiscal year; it will be finalized at the December board meeting.

The reports show so far this fiscal year, roughly \$280,000 has been expended – mostly on salaries, wages benefits. Revenues, at about \$75,000, have lagged expenditures by around \$205,000. Cash and Investment reserves have been being used to fund the shortfall for District's operations. Available cash is substantially reduced since the beginning of the fiscal year, with roughly \$253,000 withdrawn from investment balances to fund the daily operations via the general, petty, and payroll checking accounts.

In reviewing the expenditures, it's unusual that the category of General Fund Part Time Wages has used nearly 2/3's of the full year's budget in just the first quarter of the fiscal year. In Recreation Fund, Program Supplies, Program Partner Camps, Program Wages, and Program Promotion expenditures are significantly in excess of the 21% budget utilization that would be expected at the end of the first quarter of the fiscal year. To the extent these were for summer program activities, this is seasonally typical. Expenditures in these categories for the first few months of the year are higher than during the fall and winter months. Another unusual expenditure category in the Recreation Fund is Vehicle & Equipment Repairs & Maintenance, at 73% of the annual budget. Across all funds, expenditures are slightly exceeding the level expected (23% vs. 21%) if each month had the same level of spending. This is pretty similar to the level of spending at this time a year ago.

The monthly report of outstanding / unresolved items is distributed, too. Note, this version is much longer than usual and is a bit confusing and somewhat incomplete, awaiting results of the audit. There are 3 areas to note. First, items which have been lined out are likely resolved – just awaiting audit results. Items highlighted in yellow need board action now, per policy. These are unapproved expenditures that have not been resolved within 2 board meetings. The board must take action on them at this board meeting to conform to policy for unapproved expenditures. The items highlighted in red likely directly or mostly offset each other – but need staff or board action for resolution. These can be deferred until more research is done by the office staff.

Other financial reports are not available at this time until completion of the audit process – at which point opening balances for the current fiscal year will be available.



DATE 10/02/23 TAX YEAR 2022 \*\*\*DRAFT\*\*\* AGENCY TAX RATE REPORT \*\*\*DRAFT\*\*\*

			PRIOR YEAR COOK COUNTY EAV	609,200,021	COOK COUNTY	2022 EAV
AGENCY 05-0880-000 RIDGEVILLE PARK DISTRICT			CURR NEW PROP, ANN., REC. TIF VAL,		DUPAGE	751,762,478
			EXP. INCENTIVES MINUS DISCONNECT PROP	1,167,726	LAKE	
PROPERTY TAX EXTENSION LIMITING LAW (PTELL) LIMITING RATE CALCULATION			TOTAL	610,367,747	WILL	
					KANE	
2021 AGGREGATE EXTENSION					MCHENRY	
X 1.0500					DEKALB	
2022 EAV MINUS NEW PROP, ANN.,					GRUNDY	
REC TIF VAL, EXP. INCENTIVES					KANKAKEE	
PLUS DISCONNECTIONS					KENDALL	
			LIMITING RATE		LA SALLE	
754,158	/	750,594,752	=	0.101	LIVINGSTON	
				AGENCY OVERALL EAV	751,762,478	TOTAL
						751,762,478

FUND DESCRIPTION OF FUND	LEVY AMOUNT LOSS AMOUNT	LOSS %	TOTAL LEVY	TAX RATE CEILING	MAXIMUM ALLOWABLE LEVY	PRELIMINARY TAX RATE	PTELL REDUCED LEVY NO REDUCTION	100.00% OF BURDEN IN COOK COUNTY	FINAL TAX RATE
001 CORPORATE	352,000 10,560	3	362,560	0.3500	362,560	0.0482		362,560	0.0482
008 I.M.R.F.	11,000 330	3	11,330	0.0000	11,330	0.0015		11,330	0.0015
016 SOCIAL SECURITY	31,000 930	3	31,930	0.0000	31,930	0.0042		31,930	0.0042
019 LIABILITY INSURANCE	15,000 450	3	15,450	0.0000	15,450	0.0021		15,450	0.0021
020 RECREATION	328,800 9,864	3	338,664	0.3700	338,664	0.0450		338,664	0.0450
024 WORKING CASH FUNDS	0 0	3	0	0.0250	0	0.0000		0	0.0000
178 CORP. NOTES	0 0	3	0	0.1000	0	0.0000		0	0.0000
231 RECREATIONAL NOTES	0 0		0	0.0750	0	0.0000		0	0.0000
408 LEVY ADJUSTMENT PA 102-0519	12,775 0		12,775	0.0000	12,775	0.0017		12,775	0.0017
TOTAL CAP FUNDS	**DRAFT**		759,934		759,934	0.101		759,934	0.101
TOTAL NON CAP FUNDS	**DRAFT**		12,775		12,775	0.0017		12,775	0.0017
AGENCY GRAND TOTAL	**DRAFT**		772,709		772,709	0.103		772,709	0.103

2022 NON CAP EXTENSION TOTAL \*\*DRAFT\*\* 12,779.96 2022 EXT GRAND TOTAL \*\*DRAFT\*\* 774,315.35

## RIDGEVILLE PARK DISTRICT - APPROPRIATIONS LEDGER BY GROUPINGS

as of 09/30/2023 for Fiscal Year Ending June 30, 2024

Acct Description	Ordinance	Actual YTD	Remaining	YTD %
CA01 Part Time Wages	15,000	9,366.50	5,633.50	62%
CA03 Administrative Salaries	160,000	21,230.76	138,769.24	13%
CA08 Employee Health Insurance	80,000	16,938.00	63,062.00	21%
CA16 Employee Benefits - 403B Contributions	-	0.00	0.00	N.M.
<b>CAxx Salaries, Wages &amp; Benefits</b>	<b>255,000</b>	<b>47,535.26</b>	<b>207,464.74</b>	<b>19%</b>
CA09 Legal	12,000	552.50	11,447.50	5%
CA10 Audit	10,000	0.00	10,000.00	0%
CA21 Board Development Activities	36,500	385.00	36,115.00	1%
CA22 Payroll Processing	8,000	1,639.20	6,360.80	20%
<b>CAxx Services</b>	<b>66,500</b>	<b>2,576.70</b>	<b>63,923.30</b>	<b>4%</b>
<b>CA06 Administrative (Office, Furn./Equip)</b>	<b>18,000</b>	<b>3,600.17</b>	<b>14,399.83</b>	<b>20%</b>
CA05 Utilities	32,000	3,636.59	28,363.41	11%
CA13 Facilities Repairs & Maintenance	25,000	1,413.26	23,586.74	6%
CA51 Capital Improvements to Facilities	18,000	0.00	18,000.00	0%
CA53 Property Casualty Insurance	10,000	0.00	10,000.00	0%
<b>CAxx Facilities</b>	<b>85,000</b>	<b>5,049.85</b>	<b>79,950.15</b>	<b>6%</b>
CA96 General Unapproved Appropriations	-	1,193.60	(1,193.60)	N.M.
CA97 Petty Unapproved Appropriations	-	2,789.65	(2,789.65)	N.M.
CA98 Gen'l Unapproved Approp., for Write-Off	-	0.00	0.00	N.M.
CA99 Petty Unapproved Approp., for Write-Off	-	717.00	(717.00)	N.M.
<b>C239C General Fund Total</b>	<b>\$ 424,500</b>	<b>\$63,462.23</b>	<b>\$361,037.77</b>	<b>15%</b>
RA38 Salary: Recreation Administration	63,500	14,538.48	48,961.52	23%
RA34 Wages: Programs	143,000	60,901.88	82,098.12	43%
RA37 Wages: Maintenance (FT)	120,000	28,556.75	91,443.25	24%
RA31 Wages: Part Time	35,500	5,722.50	29,777.50	16%
<b>RAxx Salaries &amp; Wages</b>	<b>362,000</b>	<b>109,719.61</b>	<b>252,280.39</b>	<b>30%</b>
<b>RAxx Programs (Supplies &amp; Transfers)</b>	<b>126,000</b>	<b>51,903.90</b>	<b>74,096.10</b>	<b>41%</b>
<b>RA55 Program Promotion</b>	<b>25,000</b>	<b>8,865.30</b>	<b>16,134.70</b>	<b>35%</b>
RA14 Park & Playground: Maint / Repairs	32,000	1,664.56	30,335.44	5%
RA17 Capital Outlays - Parks & Playgrounds	20,000	0.00	20,000.00	0%
<b>RAxx Parks &amp; Playgrounds</b>	<b>52,000</b>	<b>1,664.56</b>	<b>50,335.44</b>	<b>3%</b>
<b>RA12 Vehicles &amp; Equipment</b>	<b>44,000</b>	<b>32,122.28</b>	<b>11,877.72</b>	<b>73%</b>
<b>C239R Recreation Fund Total</b>	<b>\$ 609,000</b>	<b>\$204,275.65</b>	<b>\$404,724.35</b>	<b>34%</b>
IA19 Illinois Municipal Retirement Fund	8,000	425.48	\$7,574.52	5%
<b>C239I IMRF Fund Total</b>	<b>\$ 8,000</b>	<b>\$425.48</b>	<b>\$7,574.52</b>	<b>5%</b>
SA20 Social Security	43,500	10,734.26	\$32,765.74	25%
<b>C239S Social Security Fund Total</b>	<b>\$ 43,500</b>	<b>\$10,734.26</b>	<b>\$32,765.74</b>	<b>25%</b>
LA07 Unemployment Insurance	3,000	796.13	\$2,203.87	27%
LA15 Worker's Compensation Insurance	10,000	0.00	10,000.00	0%
LA24 Liability Insurance	12,000	0.00	12,000.00	0%
<b>C239L Liability Insurance Fund Total</b>	<b>\$ 25,000</b>	<b>\$796.13</b>	<b>\$24,203.87</b>	<b>3%</b>
C6191 Trees / Shrubs / Plantings	10,000	0.00	10,000.00	0%
C6221 Multi-Use Maint Vehicle	30,000	0.00	30,000.00	0%
C6241 Basketball Court Repair	12,800	0.00	12,800.00	0%
C6242 Performance Roof Stage w/Roof	35,000	0.00	35,000.00	0%
<b>C600 Capital Improvement Fund Total</b>	<b>\$ 87,800</b>	<b>\$0.00</b>	<b>\$87,800.00</b>	<b>0%</b>
<b>APPROPRIATIONS TOTALS</b>	<b>\$ 1,197,800</b>	<b>\$279,693.75</b>	<b>\$918,106.25</b>	<b>23%</b>
<b>Target:</b>				<b>21%</b>

Note: Target % of budget utilization is # of YTD full months plus 1/2 current month, divided by 12.

This approximates recognition warrants are approved mid-month while payroll expenses reflect a full month.

YTD % reflects budget utilization (YTD Actual \$ as % of Budget \$).

**RIDGEVILLE PARK DISTRICT**  
**as of: 09/30/2023 for Fiscal Year Ending June 30, 2024**

**Statement of Revenue and Appropriation Disbursements / Expenditures**

#	Account Description	All Funds Total		General		Recreation		IMRF		Social Security		Liability Insurance		Capital Projects	
		Ordinance	Actual	Ordinance	Actual	Ordinance	Actual	Ordinance	Actual	Ordinance	Actual	Ordinance	Actual	Ordinance	Actual
<b>REVENUE:</b>															
	Ordinance Property Tax Receipts (This Yr)	0		0		0		0		0		0			
	3% Cook County Clerk Loss Factor	0		0		0		0		0		0			
C242	Property Tax Receipts (This Yr)	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00		
C243	Property Tax Receipts (Prior Yrs)		10,561.06		5,038.56		4,706.54		157.47		443.78		214.71		
C108	Replacement Tax Revenue	0	9,604.46	0	4,899.43	0	4,705.03								
	<b>Tax Receipts Sub-Total</b>	0	20,165.52	0	9,937.99	0	9,411.57	0	157.47	0	443.78	0	214.71		
C101	Miscellaneous Revenue	0	0.00			0	0.00							0	0.00
C104	Rental Revenue	0	775.00			0	775.00								
C105	Program Revenue	0	54,279.25			0	54,279.25								
C106	State Grant Revenue	0	0.00			0	0.00								
C107	CDBG	0	0.00			0	0.00							0	0.00
C109	Other Grants, Gifts, Bequests	0	0.00			0	0.00							0	0.00
C111	Interest Collected	0	0.00	0	0.00		0.00		0.00		0.00		0.00		
	<b>Total Revenue</b>	0	75,219.77	0	9,937.99	0	64,465.82	0	157.47	0	443.78	0	214.71	0	0.00
	Planned Use of Unexpended Funds	0		0		0		0		0		0		0	
	Exclude 3% Cook Cty Clerk Loss Factor	0		0		0		0		0		0			
	Total Planned Funding Sources (see note)	0		0		0		0		0		0		0	

<b>APPROPRIATIONS:</b>															
C239 & C600	<b>Total Appropriations</b>	1,197,800	279,693.75	424,500	63,462.23	609,000	204,275.65	8,000	425.48	43,500	10,734.26	25,000	796.13	87,800	0.00

<b>REVENUE Less APPROPRIATIONS</b>	(1,197,800)	(\$204,473.98)	(424,500)	(53,524.24)	(609,000)	(\$139,809.83)	(8,000)	(\$268.01)	(43,500)	(\$10,290.48)	(25,000)	(\$581.42)	(87,800)	\$0.00
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NOTE: Ordinance figures for Tax Receipts include 3% Loss Provision (Loss Factor) as provided for by Cook County Clerk Property Tax Extension process  
Total Planned Funding Sources should match Exhibit A in Appropriations Ordinance

# RPD Cash Account Reconciliation: Outstanding / Unresolved Items

From 07/01/2023 to 09/30/2023

Date	Num	Description	Amount
<b>.CA96 General: Unapproved: Current Month CA96</b>			
09/11/2023		ORIG CO NAME:IMRF	\$1,193.60
<b>Total For .CA96 General: Unapproved: Current Month CA96</b>			<b>\$1,193.60</b>
<b>.CA97 Petty Cash: Unapproved: Current Month CA97</b>			
09/01/2023		INTERFACE TECHNOLOGIE	\$173.00
09/06/2023		VISTAPRINT	\$36.11
09/14/2023	995738	CHECK 995738	\$250.00
09/15/2023		DISCOUNTMUGS.COM	\$378.00
09/15/2023		STICKER MULE	\$70.00
09/18/2023		IN *EVANSTON ORGANICS	\$37.00
09/20/2023		Mailchimp	\$47.00
09/20/2023		POS PURCHASE TE	\$124.52
09/21/2023		POS PURCHASE TE	\$161.55
09/22/2023		DD/BR #338026 Q35	\$47.39
09/22/2023		POS PURCHASE TE	\$52.44
09/22/2023		TST* DENGEOs - SKOKIE	\$77.68
09/25/2023		POS PURCHASE TE	\$79.99
09/25/2023	995737	CHECK 995737	\$200.00
09/26/2023		POS PURCHASE TE	\$55.97
09/27/2023		POS PURCHASE TE	\$999.00
<b>Total For .CA97 Petty Cash: Unapproved: Current Month CA97</b>			<b>\$2,789.65</b>
<b>.CA98 General: Unapproved, to Write-Off CA98</b>			
09/30/2023	..		\$0.00
<b>Total For .CA98 General: Unapproved, to Write-Off CA98</b>			<b>\$0.00</b>
<b>.CA99 Petty Cash: Unapproved, to Write-Off CA99</b>			
09/01/2023	20230803	POS PURCHASE TE	\$100.00
09/01/2023	20230821	RENT RITE TOOLS AND E	\$440.00
09/01/2023	20230822	RENT RITE TOOLS AND E	\$220.00
09/01/2023	20230824	MISC CREDIT MERCHANT REFUND TERMINAL 72306063 RENT RITE TOOLS AND EQ ELK GROVE ILSEQ #9000182094335580085100018397000002094330000	\$(115.00)
09/01/2023	20230829	IN *EVANSTON ORGANICS	\$72.00
<b>Total For .CA99 Petty Cash: Unapproved, to Write-Off CA99</b>			<b>\$717.00</b>
<b>General: Approved Not Cleared C200ANC</b>			
07/05/2023	5755	CHECK 5755	\$20.00
07/05/2023	5805	CHECK 5805	\$475.00
07/13/2023	5795	VOIDED Order	\$1,600.00
07/13/2023	5806	CHECK 5806	\$50,170.26
07/13/2023	20230713	ANC ADP	\$(126.11)
07/18/2023	5771	CHECK 5771	\$10.00
07/21/2023		ORIG CO NAME:Nicor Gas	\$88.39
07/24/2023	5781	CHECK 5781	\$500.00
07/27/2023	5767	CHECK 5767	\$400.00
07/31/2023	5764	CHECK 5764	\$500.00
08/10/2023	5848	ANC Bozeman	\$(7,073.72)
08/10/2023	5860	ANC Jutta	\$(450.00)
08/10/2023	5868	ANC Roberts	\$(550.00)
09/06/2023	5801	CHECK 5801	\$15.00
09/14/2023		ANC IMRF cleared for 1193.60	\$(1,193.61)
09/14/2023	5878	ANC Evanston Organics	\$(72.00)
09/14/2023	5887	ANC McCullough	\$(25.00)
09/14/2023	5890	ANC Play-Well TEKologies	\$(1,215.00)
09/14/2023	5894	ANC Rodgers	\$(140.00)
09/14/2023	5895	ANC Roth	\$(130.00)

09/14/20235898	ANC Skalinder	\$(63.00)
09/14/20235902	ANC Zarrow	\$(130.00)
09/14/202320230914	ANC Nicor	\$(54.96)
09/22/20235798	CHECK 5798	\$72.96
09/25/20235772	CHECK 5772	\$592.01
<b>Total For General: Approved Not Cleared C200ANC</b>		<b>\$43,220.22</b>
<b>Petty Cash: Approved Not Cleared C204ANC</b>		
08/31/2023	NONE	\$0.00
<b>Total For Petty Cash: Approved Not Cleared C204ANC</b>		<b>\$0.00</b>
<b>Payroll: Approved Not Cleared C208ANC</b>		
07/03/202311002	CHECK 11002	\$596.62
07/07/202311001	CHECK 11001	\$553.85
07/10/202310994	CHECK 10994	\$204.52
07/24/202311000	CHECK 11000	\$104.88
07/26/202310999	CHECK 10999	\$340.85
<b>Total For Payroll: Approved Not Cleared C208ANC</b>		<b>\$1,800.72</b>

Prepared by: **Gerry Gibbs, Treasurer**

Report Creation Date: 10/12/2023 1:11:40 PM Central Daylight Time